

Waterfall Trust

Role Description

Role Title	Trustee
Accountable To	Chair of Trustees
Location	Southampton
Hours	Average 5 hours per month
Salary	Voluntary

THE WATERFALL TRUST

The Waterfall is an innovative Christian faith-based rehabilitation and training programme providing group and individual support to women wanting help to change from life-controlling issues such as drug and alcohol addiction, eating disorders and involvement in domestic violence.

WHAT IS A TRUSTEE?

Each charity has a board of trustees, responsible for governing the charity's affairs. They are accountable for the charity's solvency, continuing effectiveness and the preservation of its assets and values.

The governance of a Charity is regulated by:

The Law (e.g. The Charities Act 2011) which imposes a number of rules regarding a Charity's status and how it should be run.

The Charity Commission for England and Wales, is the non-ministerial government department that regulates registered charities in England and Wales.

Governing Documents are the formal documents that set out a Charity's purpose/s, activities and organisational processes. The Waterfall Trust is a Company Limited by Guarantee, as well as a Registered Charity.

TRUSTEE RESPONSIBILITIES

- Ensuring that good decisions are made in keeping with The Waterfall's purpose and identity.
- Ensuring that accurate accounts, records and reports are kept, transparency maintained and decisions and actions clearly justified.
- Ensuring that the major risks to which The Waterfall is exposed are routinely reviewed and that systems are established to mitigate or minimise these risks.
- Ensuring that the highest possible quality of support is offered to beneficiaries.

- Ensuring that methods are created to measure and monitor the progress of The Waterfall in relation to its aims objectives and targets.
- Ensuring that The Waterfall's income and expenditure meet its needs.
- Keeping up to date on the national and local operating environment for The Waterfall.
- Promoting The Waterfall's good reputation as widely as possible both corporately and individually.
- To challenge and give support to the Chief Executive as the primary link to the front line work of The Waterfall.

SKILLS AND EXPERIENCE

Skills and experience in areas such as management, finance, human resources, promotion, fundraising, and addiction recovery are desirable, but not essential. Christian leadership experience would also be valued.

PERSONAL QUALITIES

Applicants should have a passion for the restoration of damaged lives and an interest in the welfare of women. Applicants must be practicing Christians and in agreement with the vision, mission and values of The Waterfall Trust.

TRUSTEE ACCOUNTABILITY AND SUCCESSION

There is a 6-month induction and probationary period before new trustees are registered with the Charity Commission. Trustees are expected to attend relevant training when provided. A minimum commitment of 3 years is expected. One Trustee retires at each Annual General Meeting on a rotational basis according to their length of service but can put themselves up for re-election if they wish.

TIME COMMITMENT

Trustees are expected to attend regular board meetings (once every two months on average) and commit to completing actions agreed between meetings. Motivated by a passion for the work of the charity, applicants are also expected to take a genuine interest in the team; encouraging and supporting where possible. Attendance at the Annual General Meeting is required and you may be asked to represent the board at fundraising or promotional events.

For more information on the role of Trustee, see the Charity Commission Website: <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>